



Geothermal Resources Council

Board of Director's Committee Descriptions and Appointments

Each committee is required to hold periodic meetings or teleconferences to conduct business, and to submit a written report for each Board meeting. Committee chairmen and members are to coordinate and cooperate with other committees, especially where respective tasks interface. For committees with an even number of members, tie votes will be broken by a vote of the Executive Committee Liaison to each committee.

GRC Committees and Appointments

EXECUTIVE COMMITTEE (Committee of the Board)

Chaired by the President. Consists of nine (9) Board members. Committee members elected by the Board. Quorum: Five (5). Provides regular advice to the President in all matters pertaining to the GRC. Meets to consider matters that may not require the attention of the Board or that need expedient decisions. Advises President on matters that should be taken up by the Board. Performs other duties as designated by the Board. Each Committee member oversees the activities of one or more standing committees as indicated below:

Executive Member

President
Past President
President-Elect
1st VP
2nd VP
3rd VP
Treasurer
Member
Member
Member

Committee Liaison

Annual Meeting, Student
Audit, Inspectors, Nominations
Advisory
AM Advisory
Education, Legal/Bylaws
Public Outreach
Business & Finance, Foundation
Membership
Honors & Awards, Technical Standards
International

COMMITTEES OF THE BOARD (Board of Directors only)

AUDIT COMMITTEE (Committee of the Board)

Selects qualified financial auditing firm, reviews audits on behalf of the Board. Chairman and members appointed by President with approval of the Board.

Consists of three (3) Board members and one (1) alternate. Quorum: Two (2).

BUSINESS & FINANCE COMMITTEE (Committee of the Board)

Performs financial assessment and planning, reviews budgets. Regularly provides advice to the President and Executive Director on business and financial matters. Seeks new funding sources. Works closely with chairmen of other committees with tasks associated with expenditure or acquisition of funds, including the Annual Meeting Committee, *Bulletin* Committee, Education Committee, Membership Committee, Public Information Committee, and Publications Committee. Chairman and committee members appointed by the President with approval of the Board.

Consists of five (5) Board members (and alternate if deemed necessary). Quorum: Three (3).

FOUNDATION COMMITTEE (Committee of the Board)

Develops and performs fund-raising activities on behalf of the GRC Foundation, in coordination with the Business and Finance Committee. Makes regular investment decisions on funds in the several Foundation accounts, including the Pioneer Fund, the Education Fund, the Publication Fund, and others as recognized by the Board. Recommends expenditure of available Foundation funds to the President and the Board. Chairman and members appointed by the President with approval of the Board.

Consists of three (3) Board members and one (1) alternate. Quorum: Two (2).

INSPECTORS COMMITTEE (Committee of the Board)

Ensures compliance with GRC Charter, Bylaws and other legal documents governing the election of Board members. Tallies and certifies votes in elections of Board members. Performs other duties as specified in the Bylaws. Chairman and committee appointed by the President with approval of the Board.

Consists of three (3) Board members **not running for re-election**. Quorum: Two (2).

OTHER BOARD COMMITTEES (Board Members and GRC Members)

ADVISORY COMMITTEE

Advises the Board on matters referred to it by the President or the Board. May be asked to perform strategic or long-range planning, to assess new opportunities, to make recommendations on operations and activities, or other tasks undertaken to help ensure the long-term survival of the GRC. Chairman and members (other than officers) appointed by the President with approval of the Board.

Consists of the President, Vice-Presidents and Treasurer, and a minimum of two additional GRC members. Quorum: Majority of committee members.

ANNUAL MEETING ADVISORY COMMITTEE

Recommends the site and the Chair for the GRC Annual Meeting, both of which must be approved by the Board. Offers advice and help to the Annual Meeting Committee.

Consists of a minimum three (3) GRC members. Committee appointed by the President, with approval of the Board, and includes the chairmen of the previous year ' s and the coming years Annual Meetings. Quorum: Majority of committee members.

ANNUAL MEETING COMMITTEE

Performs planning and execution of all Annual Meeting activities, including publications the *Transactions*. Works closely with the GRC staff, the Annual Meeting Advisory Committee, and the Business and Finance Committee in planning and budgeting for the Annual Meeting. Chairman approves all expenditures of Annual Meeting Budget.

Chairman recommended by Annual Meeting Advisory Committee and approved by the Board. Committee members appointed by Chairman. Quorum: Majority of committee members.

EDUCATION COMMITTEE

Prepares annual plan for courses, workshops, seminars, and like meetings designed to disseminate geothermal technology mainly to the geothermal, utility, and related industries. Works closely with the Chair of the Business and Finance Committee on budget recommendations and expenditures associated with Committee activities. Interacts with GRC staff to help ensure successful execution of the activities.

Consists of a minimum of five (5) GRC members. Chairman appointed by President with approval of Board. Committee members appointed by the Chairman. Quorum: Majority of committee members.

HONORS & AWARDS COMMITTEE

Selects persons and/or organizations for regular and special GRC honors and awards, including the Pioneer, Aidlin, and Special Achievement awards. Develops criteria and makes recommendations for new awards.

Consists of a minimum of three (3) GRC members. Chairman appointed by the President with approval of the Board. Committee members appointed by the Chairman. Quorum: Majority of committee members.

LEGAL / BYLAWS COMMITTEE

Annually reviews bylaws and other documents pertaining to operation of the GRC, and recommends to the Board any changes deemed necessary. Works closely with the GRC Legal Counsel.

Consists of a minimum of three (3) GRC members. Chairman appointed by the President with approval of the Board. Committee members appointed by the Chairman. Quorum: Majority of committee members.

MEMBERSHIP COMMITTEE

Promotes growth in membership in the GRC through special solicitations, programs, campaigns, and like activities. Annually reviews membership categories and recommends changes to the Board as deemed necessary. Works closely with the Business & Finance Committee to set dues structure and make recommendations to the Board for any changes deemed necessary.

Consists of a minimum of three (3) GRC members. Chairman appointed by the President with approval of the Board. Committee members appointed by the Chairman. Quorum: Majority of committee members.

NOMINATIONS COMMITTEE

Makes nominations for a slate of candidates for annual election to the Board of Directors. Ensures compliance with the GRC charter and bylaws in the nomination process.

Consists of a minimum of five (5) GRC members. Chairman appointed by the President with approval of the Board. Committee members appointed by the Chairman. Quorum: Majority of committee members

PUBLIC OUTREACH COMMITTEE

Develops and monitors flexible public outreach plans that will enhance the industry's efforts toward greater geothermal development. Such work includes recognition of specific target audiences and development of appropriate vehicles for timely and effective information dissemination. Maintains direct liaison and working relationships with GRC staff, government agencies and other organizations to coordinate public outreach efforts for maximum benefit. Works closely with the Education Committee to develop GRC publications, including seeking articles for the GRC *Bulletin*. Develops and seeks funding for special publications such as monographs, special reports, and other technical documents. Works closely with the Business & Finance and other appropriate GRC committees to formulate proposals and taskings in a timely and fiscally responsible manner.

Committee consists of a minimum of three (3) GRC members. Chairman appointed by the President with approval of the Board. Committee members appointed by the Chairman. Quorum: Majority of committee members.

TECHNICAL STANDARDS COMMITTEE

Proposes technical standards for geothermal development, installations, and equipment as needed. Responds to standards proposed by others. Maintains ongoing liaison with appropriate ASTM committees. Seeks information and concurrence from the geothermal industry and others on any recommendations, and is mindful of industry sensitivities regarding promulgation of standards.

Consists of a minimum of three (3) GRC members. Chairman appointed by the President with approval of the Board. Committee members appointed by the Chairman. Quorum: Majority of committee members.

INTERNATIONAL COMMITTEE

Responsible for guiding the efforts of the GRC in promoting scientific and technical cooperation on geothermal issues and projects on a global scale, and ensuring that the interests of international members of the GRC are best served.

Chairman appointed by the President with approval of the Board. Committee members appointed by the Chairman. Quorum: Majority of committee members.

STUDENT COMMITTEE

Work with the students interested in a career in the geothermal industry. Provide speakers and programs as needed. Encourage the students to become involved in the Council. Work to establish an Ex-Official Student member of the Board of Directors, who would attend all Board Meetings and the Annual Meeting. Establish a budget to reimburse the student for attending meeting. Establish a scholarship program that can be used at any University.

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